

## **RECREATION THERAPY REGISTRATION**

To expedite the processing of your NEW REGISTRATION APPLICATION be sure to follow the instructions carefully before mailing your application package. It is important to send in all the required supporting documents listed below based on the method by which you are applying:

### **RECREATION THERAPIST BY ENDORSEMENT**

Checklist of Supporting Documents required

- o A complete signed application for DC Registration
- o Two (2) recent passport photos (2" X 2")
- o Social Security Number or a Sworn Affidavit
- o Name Change Documents  
(Marriage Certificate, Divorce Decree or Court Order)
- o Copy of NCTRC
- o Fee must be in the form of Check, Money order or Certified Check  
Payable to DC Treasurer.
- o \$230 for Application and Registration Fee

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Criminal Background Check  
**Criminal Background Check:**

Criminal Background Check (CBC) – CBC is **paid**  
**Separately to** <https://dchealth.dc.gov/node/120532>.  
For questions, call **877-614-4364**.